

Kennard Auditorium Rental Agreement

Village of Kennard
208 Main P.O. Box 151
Kennard, NE 68034
402-427-7311

The undersigned, for and in consideration of the rental of the Kennard Auditorium, hereby agrees to pay rental for the said auditorium in the amount of:

\$50.00 For a four (4) hour rental, Monday-Friday and Weekends before 6pm
\$250.00 For 24 hours (12pm-12pm) Resident Rate
\$275.00 For 24 hours (12pm-12pm) Non-Resident Rate
\$300.00 For weekend rental (Fri-12pm to Sun 12pm) Resident Rate
\$375.00 For weekend rental (Fri-12pm to Sun 12pm) Non-Resident Rate

The charges for the facilities will be paid at least one-week prior. In addition thereto, the renter shall remit a damage deposit of \$100.00, which shall be refunded if the auditorium is left in the same condition as it was when the renter entered the premises. The damage deposit shall be used first for any damages thereof by the renter. The renter shall be liable for any and all damages and such damages shall not be limited by the amount of the deposit. The damage deposit will be returned one week after the rental, if the deposit is not needed to cover the damages or clean up.

The rental period of the Kennard Auditorium under this agreement shall be for _____, commencing at _____ AM/PM and terminating on _____ - _____, at _____ AM/PM

The auditorium key may be picked up from the Village Clerk, at 3:00 P.M. the day before the rental, unless the auditorium has been rented the day before this rental; in that case the key may be picked up at noon the day of the rental. The auditorium key will be returned to the Village Office by 12:00 P.M. the day after the rental. If the key is not returned by 12:00 P.M., \$25.00 of the damage deposit will be held.

The renter agrees to indemnify and save harmless the Village of Kennard from all claims, causes of action, damages, injuries, or other liabilities of any nature of any kind whatsoever.

No decorations shall be attached to any light fixtures, applications or other items, which constitute a fire hazard. No nails, tacks, staples or other metal penetrating objects shall be used for hanging decorations and only masking tape shall be used for securing decorations. All such decorations shall be removed from the premises before the renter vacates the premises.

No loose glitter/confetti will be allowed in any room. If loose glitter/confetti is used, \$25.00 of the damage will be held.

Helium balloons, if used, must be securely attached. If they get into the fans, there will be a \$25.00 removal charge for each fan.

Clean up shall consist of the following:

- wash off all tables and chairs and place in racks (this includes the chairs on stage)
- sweep floors
- mop up spills (just spills)
- dump all garbage in dumpster including bathroom trash containers

- pick up any garbage in ditch, the front and parking lot

If all garbage is not picked up, \$25.00 of the damage deposit will be held.

All hallways and doors shall be kept clear by order of the State Fire Marshall's office, No function can be allowed if it is evident that any doors or hallway will be blocked.

All exit signs shall be lit when the auditorium is in use and decorations or other obstructions shall not cover or obscure any of the Exit Signs and all Exits must be maintained and clear of all obstructions.

The renter shall be responsible for maintaining a peaceful and orderly event in the auditorium. The renter shall be responsible for contacting and obtaining the services of necessary security personnel or law enforcement officers if necessary to maintain appropriate behavior and activity at the event for which renter is obtaining the use of the auditorium.

The Village of Kennard shall not be responsible for any lost or stolen articles and reserves the right to refuse rental to anyone.

Alcoholic beverages may be sold on the premises only if the necessary party is properly licensed by the State of Nebraska. All alcoholic beverages are to be cleaned off the tables by 1:15 A.M.

Absolutely no alcoholic beverages shall be served to any minor and the renter shall not allow the consumption of alcoholic beverages by any minor. The renter is responsible for taking necessary steps and measures to insure that no alcohol will be consumed by minors.

Absolutely no alcoholic beverages shall be served to any person who is intoxicated and the renter shall also take the necessary steps and measures to insure no alcoholic beverages shall be served to any person who is inebriated.

The premises shall be subject to inspection, search and investigation without notice by the Washington County Sheriff's Department, the Kennard Fire Department or the Village of Kennard for compliance with this agreement or the Municipal Code of the State Statues for any criminal violations.

Any breach of this agreement by the renter shall constitute grounds for immediate termination of this agreement by the Village and immediate forfeiture of the right of possession of the premise by the renter.

This agreement shall be binding upon the heirs, personal representatives, successors and assigns by the renter.

The undersigned renter hereby certifies the renter has read, understands and agrees to comply with all terms and conditions as set forth herein.

Renters Signature _____

Date _____

This agreement was approved and went into effect November 7, 2014 by Resolution #2014-3

FOR OFFICE USE ONLY

Name: _____	Phone: _____
Address: _____	
Deposit received _____	/ _____ Rental Fee received

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The renter is to be packed up and out of the auditorium by 12:00 A.M. If further time to clean up is needed, the renter may return the next day 7:00 A.M. until 12 noon if no other party has made reservations.

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